



**Business & Associations
Platform**

Report New Hires and Employment Termination


**Report in
one go**


**Online
payment**

**Convenient
and
time-saving**

**Clear
and
easy to use**

**Applicable
departments**



How to log in and what to report

Just by logging in to the electronic platform of Business & Associations Platform with your Entity User Account*, you can report the information required by Social Security Fund and Financial Services Bureau at the same time

* If you are a commercial entrepreneur - natural person, or an employer entity opened in an individual capacity, you may log in using your personal Macao One Account.



社會保障基金
FUNDO
DE SEGURANÇA
SOCIAL

★Report new hires and employment termination for local employees

★Report monthly contribution information of employees with fixed-term labour contract (casual workers)

★View employee contribution information and pay contributions



★For Salaries Tax purposes, report new hires and employment termination for local and non-resident employees

★View employee's employment information for Salaries Tax



For details, please scan the QR code

“New Hires and Employment Termination” Flowchart for Reporting

Select

Report New Hires



or

Report Employment Termination



Select the establishment to report, and the Social Security Fund's Employer Registration Number (if applicable)



Enter employee information



Confirm the submission



2853 2850



www.fss.gov.mo



2833 6886



www.dsf.gov.mo

Social Security Fund “Contributions of Fixed-Term Labour Contract (Casual Workers)” Flowchart for Reporting



Select “Report Monthly Contribution Information of Casual Workers”



Select the month to report



Select the establishment to report, and the Social Security Fund's Employer Registration Number



Enter employee information



Confirm the submission