

“Macao One Account” Mobile Application Guide

- ✓ **Request for Distribution under the Wealth Partaking Scheme**
- ✓ **Statement of Objection Regarding the Non-Mandatory Central Provident Fund Distributions**



Aged 65 or Above and Habitually Resided in the Chinese Mainland

1 Select Service and Fund Distribution Year

2 Complete Distribution Request Details

3 Methods of Proof (Documents/Witness)

4 Confirm Information and Submit

5 Identity Verification

6 Check Notifications

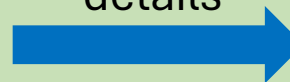
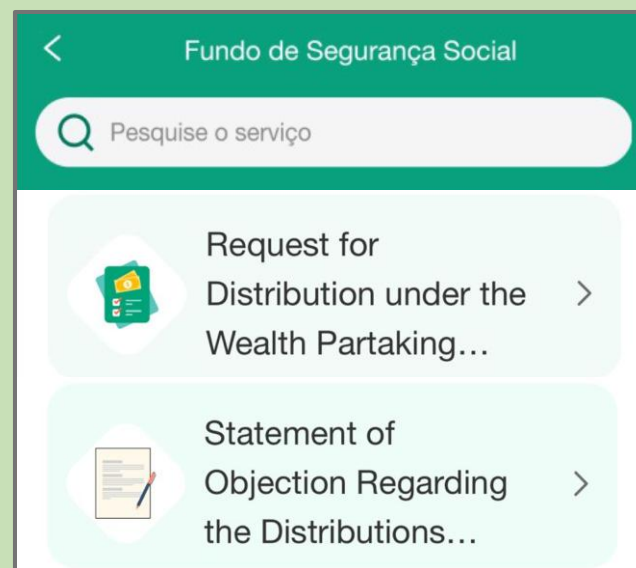
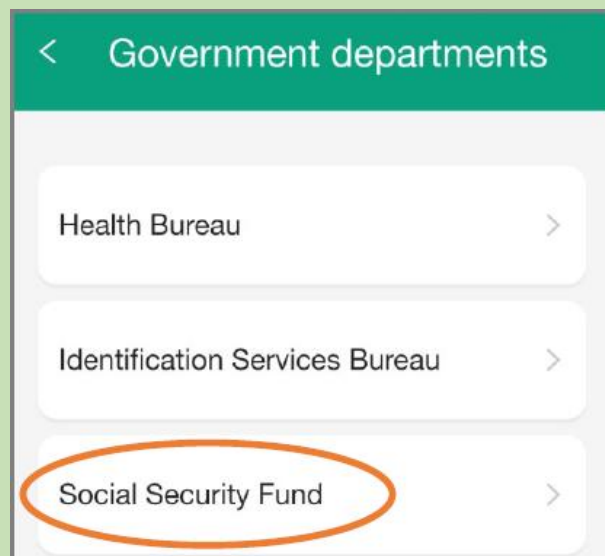
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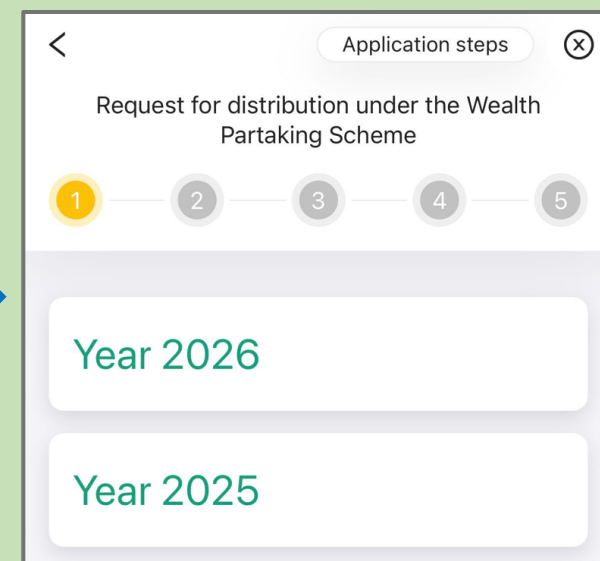
Aged 65 or Above and Habitually Resided in the Chinese Mainland

1 Select Service and Fund Distribution Year

Simplified Interface	Traditional Interface
Scroll up on the homepage and tap the bottom section  Tap the top-right corner  to select the department	Tap the bottom of the homepage  Tap the top-right corner 



After confirming personal details



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2 Complete Distribution Request Details

1 2 3 4 5

Distribution year: Year 2026

In 2025, the applicant was unable to reside in Macao for the following reason for the distribution request:

☒ Persons Aged 65 or Above Habitually Residing in the Chinese Mainland ((Most recently approved reason for distribution request))

☐ Attending a Tertiary Education Programme Outside Macao

☐ Working in a Macao Great Bay Area Chinese Mainland Residing, Working or Studying in the Guangdong-Macau In-Depth Cooperation Zone in Hengqin

☐ Tertiary or Non-Tertiary Education Programme in the Guangdong-Macau In-Depth Cooperation Zone in Hengqin

☐ Working Outside Macao to Support Relatives Residing in Macao or the Guangdong-Macau In-Depth Cooperation Zone in Hengqin

Next step

Previously declared information will be automatically populated

< Application steps (X)

Residence status in the Chinese Mainland

Year 2025 Period of residence *

From Please select Start date

To Please select End date

Chinese Mainland residential address*(Click to amend)

GuangdongGuangzhou

XXXXXXXXXXXXXXXXXXXX

Add Residence details

Save temporarily Next step

Enter the period of residence for the relevant year based on your actual circumstances

- Example 1: Automatically populated
Check that the information is correct; you may click to amend if necessary.
- Example 2: Not populated
Manually enter the detailed residential address in the Chinese Mainland for the relevant year.

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3

Methods of Proof

(Choose one of the following methods: provide supporting documents, upload the witness-signed declaration, or have the witness certify via their Macao One Account)

Method ①: Provide supporting documents

Method of Proof of Residence in the Chinese Mainland (Any one)

Method of proof *

☒ Provide proof of residence

☐ Provide two witnesses

Upload document

Proof of residence for year 2025* (Click here for template ①)

A proof of residence issued by civil affairs departments, Residents' Committees, Villagers' Committees, or residential institutions in the Chinese Mainland. It must be issued on the institution's official letterhead and include: the issuing institution's full name, address, and telephone number; the applicant's full name and identity card number, consistent with the Macao SAR Resident Identity Card; the period of

Save temporarily

Next step

- Take a photo and upload your **proof of residence in the Chinese Mainland**.
- Tick ☒ to confirm that you hold the original supporting document.

廣東省珠海市香洲區新社區居民委員會

地址：珠海市南屏鎮北路 10 號 電話：12345678998

居住證明

茲證明以下人士的居住狀況：

姓名：陳大二

澳門居民身份證編號：1234567(8)

居住地點：珠海市香洲區北路 15 號希望大廈 5 座 10 樓 N 室

居住時段：2025 年 1 月 1 日 至 2025 年 12 月 31 日

特此證明

新社區居民委員會

機構蓋章：

簽署日期：2026 年 6 月 18 日

Method ②: Upload the witness-signed declaration

Method of Proof of Residence in the Chinese Mainland (Any one)

Method of proof *

☐ Provide proof of residence

☒ Provide two witnesses

Witness certification method *

☐ Electronic certification
(Witness completes electronic certification via “Macao One Account”; no need to upload any documents)

☒ Written signature
(Witness signs the Statement of Request (RP-11) in person and uploads it)

Upload document

Statement of Request (RP-11)* (Click here for template ①) (Download the form)

The Statement of Request in Form RP-11 must be completed (identity information,

Save temporarily

Next step

For Persons Aged 65 or Above Residing in the Chinese Mainland
Statement of Request
Applicable to Distributions under the Non-Mandatory Central Provident Fund and Wealth Partaking Scheme

For PSS Use Only RP-11

To the Social Security Fund:
I hereby request the distribution of funds for the year 2026. For the above reason, I was present in the Macao SAR for fewer than 183 days in 2025. Accordingly, I declare as follows:
* Each Statement of Request applies to only one distribution year. If more than one year is provided, a separate Statement of Request must be completed, and supporting documents for the relevant year must be submitted, providing the distribution of funds must be submitted.

I. Identity Information:
Full Name: **Chan Tai Man** Macao SAR Resident ID Card Number: **5123467(8)**

II. Residence in the Chinese Mainland:
☐ Submission of residence proof for 2025 (Please see overview for the requirements and a sample of the supporting document)
☒ Provision of two witnesses to attest to the applicant's residence in the Chinese Mainland, as follows:
(Witnesses must be Macao residents aged 18 or above and have adequate knowledge of the applicant's residential circumstances)
1. Period of Residence: From **1** (day) **1** (month) 2025 to **31** (day) **12** (month) 2025
2. Address in the Chinese Mainland: **Guangdong / Zhuhai / Xiangzhou District / (Previous / Present Address) / (City / Autonomous Prefecture / District) / Room X, Floor X, Block X, X Building, No. X, X Road** (Detailed Address)
We, the two witnesses, hereby declare that the information provided by the above applicant is true and accurate. We clearly understand that providing false, incorrect, or inaccurate information may subject us to criminal liability.

Witness 1: **[Signature]** Witness 2: **[Signature]**
Signature (must match the Macao SAR Resident ID Card) (If unable to sign, please affix your right thumbprint) Signature (must match the Macao SAR Resident ID Card) (If unable to sign, please affix your right thumbprint)

Applicant: **[Signature]**
Signature (must match the Macao SAR Resident ID Card) (If unable to sign, please affix your right thumbprint) **XX** day **XX** month **2026**

List of Required Documents
1. Copy of the applicant's Macao SAR Resident ID Card.
2. When submitting proof of residence, please refer to the requirements and the sample provided on the back.
3. When confirming that two witnesses are provided, copies of the witnesses' Macao SAR Resident ID Cards must also be submitted.
Note: For verification and investigation purposes, other relevant supporting documents as required by the Social Security Fund must also be submitted.

Take a photo and upload the completed and signed Statement of Request (RP-11) together with copies of the Macao SAR Resident Identity Cards of two witnesses.

The applicant and both witnesses must sign the form by hand (signatures must match those on their identity cards).

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Methods of Proof

Method ③: Have the witness certify via their Macao One Account

✓ Provide two witnesses

Witness certification method *

✓ Electronic certification
(Witness completes electronic certification via “Macao One Account”; no need to upload any documents)

○ Written signature
(Witness signs the Statement of Request (RP-11) in person and uploads it)

Witness 1

Macao SAR Resident Identity Card Number *

Please enter Macao SAR Resident Id

Date of birth *

Please select Date of birth



Gender *

Save temporarily

Next step

Step 1

Enter the identity details of the two witnesses separately

After completing the information, click “Next Step”. Proceed to the certification page.

Witness 1

Pending confirmation

Macao SAR Resident Identity Card Number

XXXXXXXX

Date of birth

1983-05-16

Gender

Male

Witness 2

Pending confirmation

Macao SAR Resident Identity Card Number

Save temporarily

Send...

Step 3



Notify the witnesses to open their Macao One Account for certification.

Once the invitation has been successfully sent, a notification message will appear.

Kind reminder

Your two designated witnesses have been notified. Please advise them to log in to “Macao One Account,” check “Notification” to view the relevant message, and follow the instructions to complete the electronic certification process.

Confirm

Step 2

After confirming the witness details, click to proceed.

Send certification invitation

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3

Methods of Proof

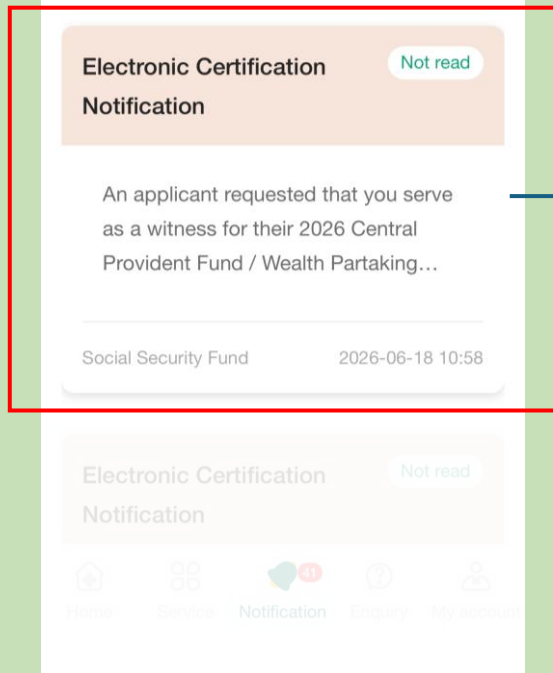
Method ③: Have the witness certify via their Macao One Account

Witness's Macao One Account

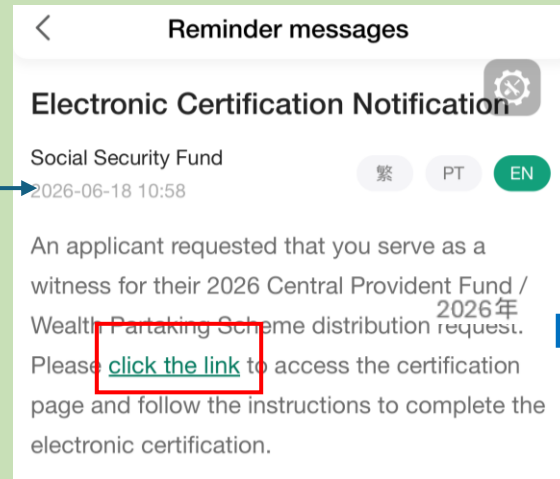
Step 4 (By witness)

← After the applicant sends the invitation, the witnesses will receive a notification in their Macao One Account.

Once certification is complete, the applicant will receive a notification.



Click to open



Click to open

Applicant information

The applicant below is requesting the Central Provident Fund/Wealth Partaking Scheme distributions, declaring that due to **Persons Aged 65 or Above Habitually Residing in the Chinese Mainland**, they were present in Macao for fewer than 183 days in year **2025**, and have designated you as a witness. Please confirm the following declaration details:

Applicant's name (Chinese/Foreign language)

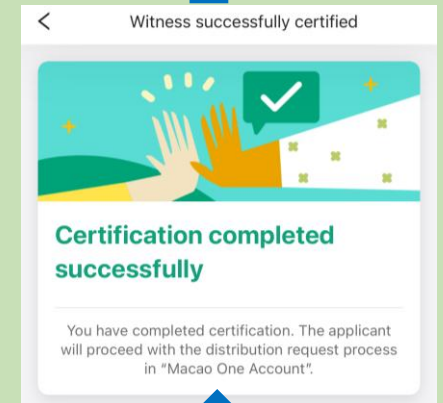
XXXXXXXXXX

Period of residence *

2025-01-18 ~ 2025-12-30

Chinese Mainland residential address *

Refuse to act ... Agree and verify...



After confirming the information, the witnesses click to proceed.

Agree and verify by face recognition

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3 Methods of Proof

Method ③: Have the witness certify via their Macao One Account

The status of witness certification will be displayed.

Step 5 (By applicant)

← Once certification is complete, the applicant will receive a notification.

Status changes

from Pending confirmation

to Already certified

Scroll to the bottom of the page for explanations of each status.

Certification status explanation:

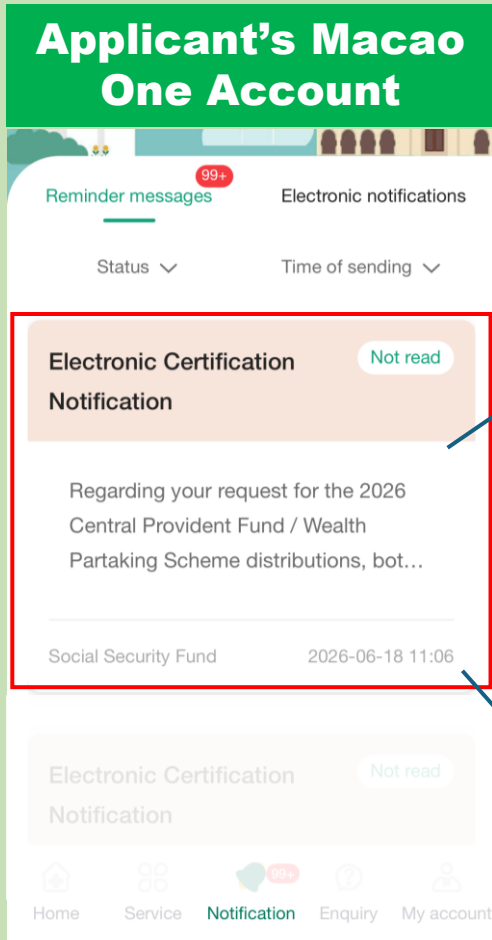
Already certified: The witness has completed certification.

Pending confirmation: Please ask the witness to log in to “Macao One Account”, check “Notification” to view the relevant message, and complete electronic certification.

Refused to act as a witness: Please return to the previous step, provide another witness, and restart certification invitation.

Click the link
Enter the service

Click “Next Step”
to continue with the process.



↓ Witness 1 completes certification

Social Security Fund
2026-06-18 11:05

Regarding your request for the 2026 Central Provident Fund / Wealth Partaking Scheme distributions, one of the witnesses you invited has completed electronic certification, while the other has not yet completed it. Please [click the link](#) to access the service page to view the latest certification status.

↓ Both witnesses complete certification

Social Security Fund
2026-06-18 11:06

Regarding your request for the 2026 Central Provident Fund / Wealth Partaking Scheme distributions, both witnesses you invited have completed electronic certification. Please [click the link](#) to access the service page and proceed with your distribution request.

Witness 1 **Already certified**

Macao SAR Resident Identity Card Number
XXXXXXXX

Date of birth
1983-05-16

Gender
Male

Witness 2 **Already certified**

Macao SAR Resident Identity Card Number
XXXXXX

[Save temporarily](#) [Next step](#)

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4

Confirm Information and Submit

After checking all distribution request details, Select the method of identity verification.

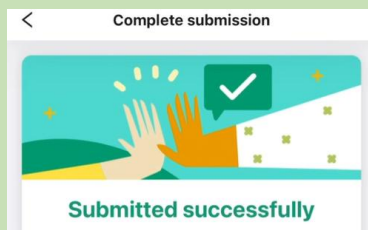
SMS verification

Face...

5

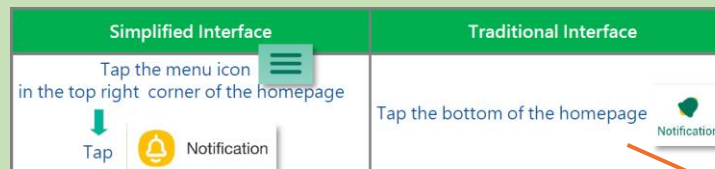
Identity Verification

If ✓ is displayed, this indicates successful verification.
If the following image is displayed, the process is complete.



6

Check Notifications



If you receive a notification requesting supplementary documents, tap the message to view the details, and then follow the specified steps to submit the required documents

