

Performing Official Duties, Duties for the Macao SAR, or Other Official Functions Statement of Request

Applicable to Distributions under the Non-Mandatory Central Provident Fund and Wealth Partaking Scheme

For FSS Use Only

RP-15

Sample

To the Social Security Fund:

I hereby request the distribution of funds for the year **2026**. For the above reason, **I was present in the Macao SAR for fewer than 183 days in 2025**. Accordingly, I declare as follows:

* Each Statement of Request applies to only one distribution year. If more than one year is involved, a separate Statement of Request must be completed, and supporting documents for the calendar year immediately preceding the distribution of funds must be submitted.

I	Identity Information:		
Full Name	Chan Tai Man	Macao SAR Resident ID Card Number	5123467(8)
II	Duties for the Macao SAR / Official Functions Performed Outside Macao:		
III	Period Involved:	From 10 (day) 1 (month) to 31 (day) 8 (month) 2025 (as evidenced by the period stated in the supporting documents)	

- I acknowledge and agree that the Social Security Fund may verify or obtain, from public departments or institutions in Macao or other countries or regions, the information or documents necessary to assess my above request.
- I clearly understand that if I provide false declarations or incorrect or inaccurate information, I may incur criminal liability and be required to repay any payments received.

Applicant

Chan Tai Man

Signature (must match the Macao SAR Resident ID Card)

(If unable to sign, please affix your right thumbprint)

XX day **XX** month **2026** year

List of Required Documents

- Copy of the applicant's Macao SAR Resident ID Card.
- Supporting documents proving the applicant's performance of duties or fulfilment of official functions outside Macao in 2025.

Note: For verification and investigation purposes, other relevant supporting documents as required by the Social Security Fund must also be submitted.