

**Working outside the Macao SAR to Bear the Main Living Expenses of a Spouse, a Direct Relative of Any Degree, or an In-Law Residing in Macao or in the Guangdong–Macao In-Depth Cooperation Zone in Henqin**  
**Statement of Request**

For FSS Use Only **RP-14**

**Sample**

Applicable to Distributions under the Non-Mandatory Central Provident Fund and Wealth Partaking Scheme

To the Social Security Fund:

I hereby request the distribution of funds for the year **2026**. For the above reason, **I was present in the Macao SAR for fewer than 183 days in 2025**. Accordingly, I declare as follows:

\* Each Statement of Request applies to only one distribution year. If more than one year is involved, a separate Statement of Request must be completed, and supporting documents for the calendar year immediately preceding the distribution of funds must be submitted.

I	Identity Information:		
Full Name	<b>Chan Tai Man</b>	Macao SAR Resident ID Card Number	<b>5123467(8)</b>

II	Details of Employment Outside Macao:		
As I bear the main living expenses for relatives, my employment period	From <u>1</u> (day) <u>1</u> (month) to <u>31</u> (day) <u>12</u> (month) 2025	Country/Region of Employment outside Macao	<b>New York, USA</b>

Employment Status (Please tick "✓" in the appropriate box - Sole proprietor / Self-employed
- Limited company (supporting documents required: business licence, proof of operations, and documents establishing shareholder status for 2025, such as the annual report or annual return)
- Sole proprietor / self-employed (supporting documents required: business licence, proof of operations for 2025, such as a tax return)
- Employment with the employing organisation named \_\_\_\_\_ . In addition: (Supporting documents required: occupational tax return, social security contribution records of the place concerned, or a certificate of employment – employment contracts are not accepted. The documents must include the applicant’s identity information, period of employment, position held, company name, and address)
- No family relationship with the above employer
- Family relationship with the above employer. The employer’s full name is \_\_\_\_\_ .  
 Relationship: \_\_\_\_\_ (If the relationship is spouse, immediate relative, or in-law, the applicant must submit proof of employment, such as the occupational tax return, social security contribution record of the place concerned, or a provident fund statement.)

Required to state the relationship

**III Are Borne (If more than one relative is supported, information about one of them needs to be completed):** Note 1

Relative’s Full Name <small>Note 2</small> (Residing in Macao or the Cooperation Zone)	Macao SAR Resident ID Card Number (A copy of the ID card must be submitted)	Relationship <small>Note 3</small> (proof of relationship <small>Note 4</small> must be submitted)
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The dependent relative should sign below Note 5

Applicant’s relationship with dependent spouse or lineal relative (e.g. husband, wife, son, daughter, father, mother)

**CHAN CHAN**

Signature (must match the Macao SAR Resident ID Card)

(If unable to sign, please affix your right thumbprint)

XX day XX month **2026** year

Note 1: The dependent relative must be the main living expenses of the dependent relative’s living expenses.

Note 2: In general, the dependent relative must have resided in Macao or the Cooperation Zone for at least 183 days in 2025. Under the law, the Social Security Fund may verify the number of days the dependent relative has stayed in Macao through the competent department. (Residence in the Cooperation Zone by the dependent relative applies only to distributions for 2026 or subsequent years.)

Note 3: If the dependent relative is an in-law (e.g., parents-in-law), a lineal relative from another generation (e.g., grandparents or grandchildren), or an employed child, supplementary information must be provided in Section IV.

Note 4: If the dependent relative is a spouse or in-law, the proof of relationship must include the date of marriage.

Note 5: If the dependent relative for whom the main living expenses are borne is a minor, the person exercising parental authority or guardianship must sign, and a copy of that person’s identity document must be submitted. If the dependent relative is incapacitated or deceased, appropriate documentation must be submitted.

I fully understand that providing false, incorrect, or inaccurate declarations may result in criminal liability.

**IV Additional Information (applicable to in-laws, lineal relatives of another generation, or an employed child):**

Please provide a detailed explanation of the reason for bearing the relative’s main living expenses: \_\_\_\_\_

Please provide a detailed description of the income, assets, liabilities, or other essential subsistence expenses): \_\_\_\_\_

**Please explain in details the reasons for bearing the living expenses and the items of living expenses**

**V Proof of Main Living Expenses / Witness Statement (please mark with “✓” ):**

I hereby submit documentary proof of my payment of the main living expenses; or  
 I am unable to submit documentary proof of my payment of the main living expenses due to \_\_\_\_\_. Accordingly, I provide two Macao residents aged 18 or above to serve as witnesses, confirming that the above-mentioned relative’s living expenses are borne by me, **together with copies of the Macao SAR Resident Identity Cards of the two witnesses.**

**We, the two witnesses, hereby declare that the information provided by the above applicant is true and accurate. We understand that providing false, incorrect, or inaccurate information may subject us to criminal liability.**

**Witness**

**Choose submission of certification documents or providing two witnesses**

Signature (must match the Macao SAR Resident ID Card)  
 (If unable to sign, please affix your right thumbprint)  
 \_\_\_\_\_ day \_\_\_\_\_ month \_\_\_\_\_ year

Signature (must match the Macao SAR Resident ID Card)  
 (If unable to sign, please affix your right thumbprint)  
 \_\_\_\_\_ day \_\_\_\_\_ month \_\_\_\_\_ year

- **I acknowledge and agree that the Social Security Fund may verify or obtain, from public departments or institutions in Macao or other countries or regions, the information or documents necessary to assess my above request.**
- **I clearly understand that if I provide false declarations or incorrect or inaccurate information, I may incur criminal liability and be required to repay any payments received.**

**Applicant**

*Chan Tai Man*

Signature (must match the Macao SAR Resident ID Card)  
 (If unable to sign, please affix your right thumbprint)  
**XX** day **XX** month **2026** year

**List of Required Documents**

1. Copies of the Macao SAR Resident Identity Cards for the applicant and the dependent relative, together with documentary proof of their relationship.
2. Relevant employment documents, submitted based on the applicant’s employment situation.
3. If the dependent relative has passed away, a death certificate must be provided.
4. Documentation of bearing the main living expenses (e.g., remittance slips from 2025, which must show the names of both the applicant and the dependent relative). If such evidence cannot be provided, two Macao residents aged 18 or above must serve as witnesses, and copies of their Macao Resident Identity Cards must be submitted.
5. If the dependent relative is attending school, copies of academic transcripts or proof of school attendance for January through December 2025 must be submitted. If pursuing senior secondary or university studies outside Macao, copies of academic transcripts or graduation certificates from junior and senior secondary studies in Macao or the Cooperation Zone must also be submitted.
6. If the dependent relative was hospitalised outside Macao, a hospitalisation certificate issued by the hospital must be submitted.
7. If the dependent relative resides in the Cooperation Zone, proof of residence there for January through December 2025 must be submitted, such as a proof of residence issued by a Residents’ Committee, a proof of school attendance or an academic transcript issued by an educational institution, a tax return, social insurance contribution records for employees in the Chinese Mainland, or a certificate of employment.

**Note: For verification and investigation purposes, other relevant documents as required by the Social Security Fund must also be submitted.**