

**Working outside the Macao SAR to Bear the Main Living Expenses of a Spouse, a Direct Relative of Any Degree, or an In-Law Residing in Macao or in the Guangdong–Macao In-Depth Cooperation Zone in Henqin**  
**Statement of Request**

For FSS Use Only **RP-14**

**Applicable to Distributions under the Non-Mandatory Central Provident Fund and Wealth Partaking Scheme**

To the Social Security Fund:

I hereby request the distribution for the year 20 \_\_\_\_\_. For this reason, **I was present in the Macao SAR for fewer than 183 days in the calendar year immediately preceding the distribution of funds.** Accordingly, I declare as follows:

\* Each Statement of Request applies to only one distribution year. If more than one year is involved, a separate Statement of Request must be completed, and supporting documents for the calendar year immediately preceding the distribution of funds must be submitted.

<b>I Identity Information:</b>			
<b>Full Name</b>		<b>Macao SAR Resident ID Card Number</b>	
<b>II Details of Employment Outside Macao:</b>			
As I bear the main living expenses for relatives, my employment period	From ____ (day) ____ (month) of the preceding calendar year to ____ (day) ____ (month)	Country/Region of Employment outside Macao	
Employment Status (Please tick “✓” in the appropriate box <input type="checkbox"/> ):	<input type="checkbox"/> Sole proprietor / Self-employed <input type="checkbox"/> Limited company (supporting documents required: business licence, proof of operations for the preceding calendar year, and documents establishing shareholder status, such as the annual report or annual return) <input type="checkbox"/> Sole proprietor / self-employed (supporting documents required: business licence and proof of operations for the preceding calendar year, such as a tax return) <input type="checkbox"/> Employment with the employing organisation named _____. In addition: (Supporting documents required: occupational tax return, social security contribution records of the place concerned, or a certificate of employment – employment contracts are not accepted. The documents must include the applicant’s identity information, period of employment, position held, company name, and address) <input type="checkbox"/> No family relationship with the above employer <input type="checkbox"/> Family relationship with the above employer. The employer’s full name is _____. Relationship: _____ (If the relationship is spouse, immediate relative, or in-law, the applicant must submit proof of employment, such as the occupational tax return, social security contribution record of the place concerned, or a provident fund certificate for the preceding calendar year)		
<b>III Declaration by the Spouse or Immediate Relative Whose Main Living Expenses Are Borne (If more than one relative is supported, information about one of them needs to be completed):</b> <span style="float: right;">Note 1</span>			
Relative’s Full Name <span style="float: right;">Note 2</span> (Residing in Macao or the Cooperation Zone)	Macao SAR Resident ID Card Number (A copy of the ID card must be submitted)	Relationship <span style="float: right;">Note 3</span> (proof of relationship <span style="float: right;">Note 4</span> must be submitted)	<b>The dependent relative</b> should sign below <span style="float: right;">Note 5</span>  _____ Signature (must match the Macao SAR Resident ID Card) (If unable to sign, please affix your right thumbprint) _____ day ____ month ____ year <b>I fully understand that providing false, incorrect, or inaccurate declarations may result in criminal liability.</b>
Note 1: Main living expenses: means <b>one-half or more</b> of the dependent relative’s living expenses. Note 2: In general, the dependent relative must have resided in Macao or the Cooperation Zone for at least 183 days in the preceding calendar year. Under the law, the Social Security Fund may verify the number of days the dependent relative has stayed in Macao through the competent department. (Residence in the Cooperation Zone by the dependent relative applies only to distributions for 2026 or subsequent years.) Note 3: If the dependent relative is an in-law (e.g., parents-in-law), a lineal relative from another generation (e.g., grandparents or grandchildren), or an employed child, supplementary information must be provided in Section IV. Note 4: If the dependent relative is a spouse or in-law, the proof of relationship must include the date of marriage. Note 5: If the dependent relative for whom the main living expenses are borne is a minor, the person exercising parental authority or guardianship must sign, and a copy of that person’s identity document must be submitted. If the dependent relative is incapacitated or deceased, appropriate documentation must be submitted.			

**IV Additional Information (applicable to in-laws, lineal relatives of another generation, or an employed child):**

Please provide a detailed explanation of the reason for bearing the relative’s main living expenses: \_\_\_\_\_

Please provide a detailed description of the items comprising the main living expenses borne (for example: food, utilities, rent, or other essential subsistence expenses): \_\_\_\_\_

**V Proof of Main Living Expenses / Witness Statement (please mark with “✓” ):**

- I hereby submit documentary proof of my payment of the main living expenses; or
- I am unable to submit documentary proof of my payment of the main living expenses due to \_\_\_\_\_  
\_\_\_\_\_. Accordingly, I provide two Macao residents aged 18 or above to serve as witnesses, confirming that the above-mentioned relative’s living expenses are borne by me, **together with copies of the Macao SAR Resident Identity Cards of the two witnesses.**

**We, the two witnesses, hereby declare that the information provided by the above applicant is true and accurate. We understand that providing false, incorrect, or inaccurate information may subject us to criminal liability.**

**Witness**

**Witness**

Signature (must match the Macao SAR Resident ID Card)  
(If unable to sign, please affix your right thumbprint)  
\_\_\_\_\_ day \_\_\_\_ month \_\_\_\_ year

Signature (must match the Macao SAR Resident ID Card)  
(If unable to sign, please affix your right thumbprint)  
\_\_\_\_\_ day \_\_\_\_ month \_\_\_\_ year

- **I acknowledge and agree that the Social Security Fund may verify or obtain, from public departments or institutions in Macao or other countries or regions, the information or documents necessary to assess my above request.**
- **I clearly understand that if I provide false declarations or incorrect or inaccurate information, I may incur criminal liability and be required to repay any payments received.**

**Applicant**

Signature (must match the Macao SAR Resident ID Card)  
(If unable to sign, please affix your right thumbprint)  
\_\_\_\_\_ day \_\_\_\_ month \_\_\_\_ year

**List of Required Documents**

1. Copies of the Macao SAR Resident Identity Cards for the applicant and the dependent relative, together with documentary proof of their relationship.
2. Relevant employment documents, submitted based on the applicant’s employment situation.
3. If the dependent relative has passed away, a death certificate must be provided.
4. Documentation of bearing the main living expenses (e.g., remittance slips from the calendar year immediately preceding the distribution of funds, which must show the names of both the applicant and the dependent relative). If such evidence cannot be provided, two Macao residents aged 18 or above must serve as witnesses, and copies of their Macao Resident Identity Cards must be submitted.
5. If the dependent relative is attending school, copies of academic transcripts or proof of school attendance for January through December of the calendar year immediately preceding the distribution of funds must be submitted. If pursuing senior secondary or university studies outside Macao, copies of academic transcripts or graduation certificates from junior and senior secondary studies in Macao or the Cooperation Zone must also be submitted.
6. If the dependent relative was hospitalised outside Macao, a hospitalisation certificate issued by the hospital must be submitted.
7. If the dependent relative resides in the Cooperation Zone, proof of residence there for January through December of the calendar year immediately preceding the distribution of must be submitted, such as a proof of residence issued by a Residents’ Committee, a proof of school attendance or an academic transcript issued by an educational institution, a tax return, social insurance contribution records for employees in the Chinese Mainland, or a certificate of employment.

**Note: For verification and investigation purposes, other relevant documents as required by the Social Security Fund must also be submitted.**