

**Sample  
Proof of Residence**

**Proof of Residence in the Chinese Mainland issued by the local civil affairs departments, Residents' Committees, or Villagers' Committees must include the following information:**

(Letterhead of Institution)

Name of Institution

Address and Phone Number

Proof of Residence

This is to certify the residence status of the following person:

Full Name:

Chan Tai Man

Macao SAR Resident Identity Card No.: 1234567(8)

Place of Residence: Apartment X, Floor X, Block X, Building X, No. X, Road X,

Xiangzhou District, Zhuhai

Period of Residence: 1 March 2025 to 31 December 2025

**This information must match the details on the applicant's Macao SAR Resident ID Card. If there is any discrepancy, additional supporting documents must be provided to confirm that both refer to the same person.**

**If a request is made for the 2026 distribution, the residence period for 2025 must be included.**

Seal of Institution:

Seal of  
Institution

Date of Signature: 1 April 2026

**The proof of residence must be issued after the residence period.**